



For office use only:

Transaction #: _____

File : _____

Date: _____

- Donation**
- Loan**
- Other-Explain:** _____

Source/Contributor Name: _____ Phone: _____

Address: _____ City, State, Zip _____ Email: _____

Name, if acting for owner: _____

Description of item(s): (Include condition if appropriate): _____

Continue on back if more space is needed.

Loan Period: (Any special Agreements or Instructions) _____

Value: (If offered by Donor or Lender) _____

Remarks: _____

Signature of Donor/Lender: _____ Date: _____

CAHC Member Signature: _____ Date: _____

Disposition: _____

When item is returned to donor:

I acknowledge return of above item(s): _____ Date: _____

CAHC: Witness/Returner: _____ Date: _____