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**EXECUTIVE ORDER OF THE MAYOR  
CITY OF CANTON**

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**STATE OF ILLINOIS  
COUNTY OF FULTON  
CITY OF CANTON**

**Re: COVID-19 – Executive Order No. 16**

Pursuant to the authority vested in the office of Mayor by the Illinois Municipal Code (60 ILCS 5/11-1-6), the Illinois Emergency Management Agency Act (20 ILCS 3305/1 *et seq.*), Ordinance No. 4182 and other relevant ordinances of the City of Canton, and by the Declaration of a Local State of Emergency issued on November 3, 2020 (the “Declaration”), I, Kent McDowell, the Mayor of City of Canton, do hereby ORDER as follows:

1. Executive Order No. 15, issued October 20, 2020, and is hereby replaced entirely and superseded by this Executive Order No. 16.
2. City Hall shall be closed to the general public until further notice. Only City employees, personnel, and elected officials, and others necessary to the continuation of the safety and/or operations of the City shall be permitted in City Hall. The Police Station and 911 Call Center shall remain open to the general public for emergency services. All other City buildings shall be closed to the general public until further notice.
3. All City of Canton water/sewer bills must be paid: (i) online; (ii) at City Hall by inserting payment in the designated drop box; or (iii) by U.S. Mail. No in-person payments will be accepted during the term of the Local State of Emergency.
4. No City personnel or employees are authorized to discontinue any existing water, sewer, or trash pick-up services to any residential address for untimely payment during the term of the Local State of Emergency.
5. No late fees shall accrue for any water/sewer bill coming due and that are unpaid during the Local State of Emergency. Nothing in this Order forgives any balance due and owing on any water/sewer account.
6. City Attorney retains the authority to reschedule Court hearings/appearances regarding Ordinance Violations as appropriate or otherwise necessary, as determined in his discretion.
7. The City Attorney is hereby authorized to extend payment deadlines for all Ordinance Violations or other obligations to the City of Canton, in his discretion, during the Local State of Emergency.

8. The City Attorney, upon consultation with the Chairman of the Committee on Negotiation, Grievance and Personnel, is hereby authorized to enter into, such agreements, including memoranda of understanding, with the City's bargaining units in order to promote the provision of City services and the health and safety of the public and employees, to implement the policies adopted herein, or to otherwise comply with federal and state law and regulations, during the term of the Local State of Emergency.
9. The City Attorney, upon consultation with the Chairman of the Committee on Negotiation, Grievance and Personnel, is hereby authorized to adjust any personnel policies (including those related to bargaining units) related to leave time, other benefits or terms and conditions of employment as are reasonably related to providing sufficient staffing, to promote City services and the health and safety of the public and employees, or to otherwise comply with federal and state law and regulations, during the term of the Local State of Emergency.
10. No new boat stickers shall be issued during the Local State of Emergency at the Canton City Hall. Boat stickers will be available at the Canton Lake Campground Office. All state laws, regulations, and executive orders shall apply. The fishing and boating guidelines established by the Illinois Department of Commerce and Economic Opportunity shall be followed per the Governor's Executive Order(s), if applicable. Nothing in this Executive Order waives the obligation of any fisherman/fisherwoman to possess the requisite licenses per State law.
11. All open meetings of City Council or City committees/commissions/boards shall provide means of the public to monitor said meetings and shall permit public comment, in accordance with the Illinois Open Meetings Act, any Executive Orders issued by the Governor of the State of Illinois, and any other applicable rules/regulations.
12. In the event an open meeting of City Council or City committees/commissions/boards is being held remotely or the location of such meeting is closed to the general public, the City Clerk shall attempt to provide a person that has properly sought to make public comment (otherwise in accordance with applicable rules) with the proper call-in information (or web link, as applicable). If the speaker does not have e-mail, the City Clerk shall attempt to provide the call-in information via telephone. If the speaker has not called in or otherwise joined remotely by the beginning of the public comment period on the agenda of the meeting, then the person may lose their ability to speak at the meeting as city business must continue.
13. No gatherings of more than ten (10) people shall be permitted in any parking lot (public or private) after 6:00 p.m. unless the business owner maintains a valid Subclass A license under Section 3-8-4 of the City Code or permission has otherwise been granted by the Mayor's Office in writing. Social distancing shall be strictly followed for any such gatherings of ten (10) or less people. The free exercise of religion, emergency functions, and governmental functions, as described in Executive Order No. 2020-43 by Illinois Governor J.B. Pritzker, shall be exempt from the provisions of this Paragraph. Nothing in

this Paragraph is intended to prohibit the gathering of members of a household or residence.

14. Individuals must take the following public health steps to protect their own and their neighbors' health and lives:

- a. Practice social distancing. To the extent individuals are using shared spaces when outside their residence, including when outdoors, they must at all times and as much as reasonably possible maintain social distancing of at least six feet from any other person who does not live with them.
- b. Wear a face covering in public places or when working. Any individual who is over age two and able to medically tolerate a face covering (a mask or cloth face covering) shall be required to cover their nose and mouth with a face covering when in a public place and unable to maintain a six-foot social distance. This requirement applies whether in an indoor space, such as a store, or in a public outdoor space where maintaining a six-foot social distance is not always possible.

15. **Savings Clause:** If any provision of this Executive Order or its application to any person or circumstance is held invalid by any court of competent jurisdiction, this invalidity does not affect any other provision or application of this Executive Order, which can be given effect without the invalid provision or application. To achieve this purpose, the provisions of this Executive Order are declared to be severable. This Executive Order is meant to be read consistently with any Court order regarding this Executive Order.



Dated this 3<sup>rd</sup> day of November, 2020.

  
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Kent McDowell, Mayor  
City of Canton, Illinois

NOTARY ACKNOWLEDGMENT

On this 3<sup>rd</sup> day of November, 2020, Kent McDowell, Mayor of the City of Canton, personally appeared before me and acknowledged the foregoing to be his free act and deed.



  
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Notary Public  
Print: 

My Commission Expires: 10-2-22